Penn Township
Board of Supervisors
Meeting of September 28, 2026

The Penn Township Board of Supervisors met on September 28, 2026, in the Township meeting room at 6:30 P.M. In attendance and voting were Supervisors: Chairman Kyle Loder, Vice Chairman Nick Duchan and Supervisor Brian Etchberger.

Also, present was Christy Flaherty, Township Secretary/Treasurer.

Members of the public included Tracy Arce, Carmen Chiumento, Evan Kinzey, John Kissling and Chief Brennan Beltz (Mt. Pleasant Fire Company).

CALL TO ORDER

Chairman Loder called the meeting to order at 6:30 P.M.

The meeting continued with the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Vice Chairman Duchan made a motion to approve the minutes from the Board of Supervisors meeting held on August 31, 2026. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

UNFINISHED BUSINESS

Public Hearing

Agricultural Security Application – Joshua L. & Jennifer S. Krill, 241 Berger School Road, Bernville, PA – Parcel 69-4451-0077-9032 (39.55 acres)

Public comment

None.

Close Public Hearing

The Agricultural Security Committee and Planning Commission of Penn Township reviewed the application from Joshua L. & Jennifer S. Krill and recommend that the Board of Supervisors approve the Agricultural Security Application from Joshua L. & Jennifer S. Krill of 241 Berger School Road, Bernville, PA, into the Agricultural Security Area of Penn Township for the following parcel:

- ***241 Berger School Road – 69-4451-0077-9032 39.55 acres***

Does the Board wish to make a motion to approve and execute Certificate accepting Ag Security parcel to be recorded?

Supervisor Etchberger made a motion to accept Parcel ID#69-4451-0077-9032 of 39.55 acres into the Agricultural Security Area of Penn Township, and to execute the Certificate accepting the Ag Security Parcel #69-4451-0077-9032 to be recorded. The motion was seconded by Chairman Loder and passed unanimously (3-0).

Motion to adopt Resolution 2026-14; Adopting and Updating the Township Omnibus Fee Resolution

Vice Chairman Duchan made a motion to adopt ***Resolution 2026-14****; Adopting and updating the Township Omnibus Fee Resolution. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).*

NEW BUSINESS

Motion to approve the 2027 Minimum Municipal Obligation (MMO) of $14,089 for the Penn Township Non-Uniformed Employee's Pension Plan as provided on the worksheet for the 2027 MMO

Secretary Flaherty advised there was an error on the agenda, the year should be 2027 not 2026. She explained what the MMO is, the calculation is based on an employee's annual salary; noting that for the most part the Township's pension is State funded.

Supervisor Etchberger made a motion to approve the 2027 Minimum Municipal Obligation (MMO) of $14,089 for the Penn Township Non-Uniformed Employee's Pension Plan as provided on the worksheet for the 2027 MMO. The motion was seconded by Supervisor Duchan and passed unanimously (3-0).

2026 Receipt & Distribution of Foreign Fire Insurance Premium Tax (Form 706-B) – Motion to approve the filing of Form 706-B Receipt and Distribution of Foreign Fire Insurance Premium Tax with the PA Department of the Auditor General and release payments totaling $16,388.56, from the General Fund Checking account for the 2026 PA State Foreign Fire Insurance Premium to the following relief associations:

- ***Mt. Pleasant Volunteer Firemen's Relief Association $8,194.28***
- ***Bernville Volunteer Firefighter's Relief Association $8,194.28***

Chairman Loder made a motion to approve the filing of Form 706-B Receipt and Distribution of Foreign Fire Insurance Premium Tax and to issue a check in the amount of $8,194.28 to the Mt. Pleasant Volunteer Firemen's Relief Association and a check in the amount of $8,194.28 to the Bernville Volunteer Firefighter's Relief Association. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

Annual 2026 MMO Pension Contribution – Motion to approve the payment of the 2026 MMO Pension Contribution of $19,985 to Charles Schwab

Vice Chairman Duchan made a motion to approve the payment of the 2026 MMO Pension Contribution of $19,985.00 to Charles Schwab. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

ENGINEERS' REPORTS – LTL Consultants, LTD.

LTL Consultants Report of Engineering, Zoning and Building Services – September, 2026

The Board reviewed the September reports for Zoning & Building Services; no Engineering report was received.

Discuss Property Maintenance/Zoning Issues and Short-Term Rentals

The Board discussed the following properties:

- 5631 Mt. Pleasant Road – short term rental, more proof needed
- 15 Davis Bridge Road – relocation of pillars
- 984 North Garfield Road – height of grass, definition of ordinance, recent correspondence and prior NOVs

SOLICITOR'S REPORT

None.

REPORT OF ROADMASTER

Chairman Loder informed attendees that the road crew has been working on the following projects:

- Crack sealing
- Bootleg Road project has started
- Pot holes repairs – Snyder School Road
- ROW mowing
- Road maintenance – Fisher Mill Stream Road
- Shoulder maintenance – Snyder School Road
- Help Bern Township with mowing
- Peterbilt is at Stephenson's getting the new bed installed – the old bed/hoist will be listed for sale on Municibid
- Park mowing/maintenance
- Wash trucks
- Storm cleanup

Future of Route 183 meeting hosted by Rep. Weaknecht update

Item discussed at the meeting included the following; it was noted that note all of the proposed improvements have approved funding:

- Resurface the roadway from the intersection of Rt. 183 and New Schaefferstown Road to the intersection at the Bern Church, paving would continue down Plum Creek Road to Grange Road
- Improvements on Rt. 183 from Wawa to the Rt. 222 interchange (installation of additional lanes)
- Installation of a traffic light at the intersection of Rt. 183 and Shartlesville Road
- Installation of a turning lane through the Borough of Bernville
- Installation of roundabouts
- Enforcement

MT. PLEASANT FIRE COMPANY REPORT – Chief Beltz

Chief Beltz reported on the number of calls received in August and provided an update with regards to the LSA Grant applications and the radio replacement.

BERNVILLE COMMUNITY FIRE COMPANY REPORT – Deputy Chief Kissling

Chief Kissling reported on the number of calls received in August.

PA STATE POLICE REPORT – Lt. Trate

No one from PSP was present; no report was provided.

BUSINESS FROM THE FLOOR

Ms. Arce inquired if Penn Township has a dog leash law and commented about the dogs at 56 Indian Lane running loose. Chairman Loder referenced the State's dog leash law. Secretary Flaherty suggested calling the Dog Warden.

Ms. Arce (65 Indian Lane) updated the Board on the progress made at her property; noting that one (1) of the storage boxes has been relocated, she also reported on conversations with the Solicitor and Zoning Officer. The Board was content that progress is being made and agreed to allow an additional thirty (30) days for the cleanup of the property and relocation of the second box.

Mr. Kinzey updated the Board on the renovations at the winery; noting the final inspection has been schedule.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account balances for the end of August, 2026 were as follows:

General Fund	$1,062,294.75
Liquid Fuels Fund	$ 16,737.97
Sewer Fund	$ 79,829.02
Light Fund	$ 3,479.95

Secretary Flaherty reported that both the LSA Category 4 and Statewide Grant applications have been submitted.

OTHER BUSINESS

Berks County Association of Township Officials – 2026 Berks County Convention – Thursday, October 15th from 5 P.M. – 9:30 P.M. at the Oley Fair Centre – Does the Board wish to attend?

The Board advised they had no interest in attending. Secretary Flaherty advised that she's still waiting to hear back from the Tax Collector and all of the Elected Auditors; noting that John and Barbara will not be attending, due to no longer driving. Tax Collector Chiumento advised that he would attend.

Ballot form for trustees of PSATS Health Insurance Cooperative Trust – Motion to authorize the Chairman to sign the ballot

Supervisor Etchberger made a motion authorizing the Chairman to sign the ballot form for the Trustees of PSATS Health Insurance Cooperative Trust. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

Ballot form for trustees of PSATS Unemployment Compensation Group Trust – Motion to authorize the Chairman to sign the ballot

Supervisor Etchberger made a motion authorizing the Chairman to sign the ballot form for the Trustees of PSATS Unemployment Compensation Group Trust. The motion was seconded by Chairman Loder and passed unanimously (3-0).

MOTION TO APPROVE PAYMENT OF BILLS

Vice Chairman Duchan made a motion to approve the payment of the bills. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

EXECUTIVE SESSION

None.

ADJOURNMENT OF THE MEETING

Chairman Loder made a motion to adjourn the meeting at 7:13 P.M. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

The next scheduled meeting is to be held on Monday, October 12, 2026, at 6:30 P.M.

Respectfully Submitted,
Christy Flaherty
Secretary, Penn Township