Penn Township
Board of Supervisors
Meeting of August 31, 2026

The Penn Township Board of Supervisors met on August 31, 2026, in the Township meeting room at 6:30 P.M. In attendance and voting were Supervisors: Chairman Kyle Loder, Vice Chairman Nick Duchan and Supervisor Brian Etchberger.

Also, present was Christy Flaherty, Township Secretary/Treasurer; Elizabeth Magovern, Township Solicitor and Cheryl Franckowiak, Township Zoning Officer.

Members of the public included Carmen Chiumento, Evan Kinzey, John Kissling and Chief Brennan Beltz (Mt. Pleasant Fire Company).

CALL TO ORDER

Chairman Loder called the meeting to order at 6:30 P.M.

The meeting continued with the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Supervisor Etchberger made a motion to approve the minutes from the Board of Supervisors meeting held on July 27, 2026. The motion was seconded by Chairman Loder and passed unanimously (3-0).

UNFINISHED BUSINESS

Public Hearing

Agricultural Security Application – Joshua L. & Jennifer S. Krill, 241 Berger School Road, Bernville, PA – Parcel 69-4451-0077-9032 (39.55 acres)

Public comment

None.

Close Public Hearing

The Agricultural Security Committee and Planning Commission of Penn Township reviewed the application from Joshua L. & Jennifer S. Krill and recommend that the Board of Supervisors approve the Agricultural Security Application from Joshua L. & Jennifer S. Krill of 241 Berger School Road, Bernville, PA, into the Agricultural Security Area of Penn Township for the following parcel:

- ***241 Berger School Road – 69-4451-0077-9032 39.55 acres***

Does the Board wish to make a motion to approve and execute Certificate accepting Ag Security parcel to be recorded?

Chairman Loder made a motion to accept Parcel ID#69-4451-0077-9032 of 39.55 acres into the Agricultural Security Area of Penn Township, and to execute the Certificate accepting the Ag Security Parcel #69-4451-0077-9032 to be recorded. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

Solicitor Magovern arrived; she noted that the matter needed to be advertised one final time before the Board could accept the parcel into the Penn Township Agricultural Security Area and recommended that the Board rescind the prior motion.

Chairman Loder made a motion to rescind the motion accepting Parcel ID#69-4451-0077-9032 of 39.55 acres into the Agricultural Security Area of Penn Township, and to execute the Certificate accepting the Ag Security Parcel #69-4451-0077-9032 to be recorded. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

Chairman Loder made a motion to authorize the Solicitor to advertise that the public hearing will be held at the September 28th meeting. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

NEW BUSINESS

Discuss purchasing a Massey Ferguson 5M115 Dayna 4 (tractor) and Tiger Mid Mount Wildkat Roadside Mower from Stephenson Equipment, Inc., quoted a Costars price of $205,400.00. The Township plans to finance the tractor and mower and will also be applying for the Category 4 Facilities LSA Grant and the Statewide Facilities LSA Grant

The Board discussed purchasing a new tractor with mower attachments and the age/condition of the current tractor and mower attachments. Chairman Loder advised that he would recommend moving forward with the purchase only if a grant is awarded. He also reported that he has been using the Hydradig to help with the mowing. He advised that he had the opportunity to run the Wildkat mower and discussed the advantages. If a new tractor/mower is purchased the John Deere Tractor and attachments could be put on Municibid for sale.

Secretary Flaherty advised on the difference between the two (2) grants and that the Commonwealth suggests applying for both grants.

Motion to adopt Resolution 2026-12; Category 4 Facilities LSA Grant – The Township would like to apply for a grant from the Commonwealth Financing Authority to purchase a 2027 Massey Ferguson 5M115 Dayna 4 (tractor) and Tiger Mid Mount Wildkat Roadside Mower

Vice Chairman Duchan made a motion to adopt ***Resolution 2026-12****; Category 4 Facilities LSA Grant – applying for the grant to purchase a 2027 Massey Ferguson 5M115 Dayna 4 (tractor) and*

Tiger Mid Mount Wildkat Roadside Mower. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

Motion to adopt Resolution 2026-13; Statewide LSA Grant – The Township would like to apply for a grant from the Commonwealth Financing Authority to purchase a 2027 Massey Ferguson 5M115 Dayna 4 (tractor) and Tiger Mid Mount Wildkat Roadside Mower

Vice Chairman Duchan made a motion to adopt ***Resolution 2026-13****; Statewide LSA Grant – applying for the grant to purchase a 2027 Massey Ferguson 5M115 Dayna 4 (tractor) and Tiger Mid Mount Wildkat Roadside Mower. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).*

ENGINEERS' REPORTS – LTL Consultants, LTD.

LTL Consultants Report of Engineering, Zoning and Building Services – August, 2026

The Board reviewed the August reports for Zoning & Building Services; no Engineering report was received.

Discuss Property Maintenance/Zoning Issues and Short-Term Rentals

The Board discussed the following properties:

- 15 Davis Bridge Road – pillars/mailbox located in the Township ROW. Solicitor Magovern advised that the matter is addressed in the Pennsylvania Second Class Township Code under Section 2326 and that the Township does not need an ordinance. The Board directed the Solicitor and Zoning Officer to work together to draft correspondence to the property owner.
- 984 North Garfield Road – the grass needs to be mowed
- 20 Swissdale Road – the dumpster needs to be emptied again
- Short-Term Rental Properties – currently the Township has three (3) short-term rentals operating in the Township that they are aware of. Ms. Franckowiak advised that to date two (2) have been inspected. There has been no contact from the property owner of the short-term rental being operated out of 5631 Mt. Pleasant Road. The Board discussed the Ordinance and the next steps to get compliance.

Chairman Loder made a motion authorizing the Township Solicitor and Zoning Officer to draft correspondence to the property owner of 15 Davis Bridge Road to have the pillars removed out of the Township ROW within sixty (60) days from the date of notice. The motion was seconded Supervisor Etchberger and passed unanimously (3-0).

Vice Chairman Duchan inquired as to how Zoning Officer Franckowiak feels things are working with regards to the process of issuing permits. Ms. Franckowiak reported she felt the process was going well.

Permit Renewal Fee

The Board discussed enacting a Permit Renewal Fee as the Township does not currently charge a fee. Zoning Officer Franckowiak recommended enacting a $50 fee to renewal a zoning/building or driveway permit.

Chairman Loder made a motion to enact a Permit Renewal Fee of $50 to renewal a zoning/building or driveway permit. The motion was seconded by Vice Chairman Duchan and passed unanimously (3-0).

Secretary Flaherty advised that she will update the fee schedule resolution for adoption at the next meeting.

SOLICITOR'S REPORT

None.

REPORT OF ROADMASTER

Chairman Loder informed attendees that the road crew has been working on the following projects:

- Clean basins
- Pipe maintenance on North Garfield Road
- Repair washouts
- Marker/post replacement
- Sign maintenance
- Row mowing
- Equipment maintenance
- 2026 Line painting has been completed
- New bed for the Peterbilt is in
- Park maintenance - weeding/mowing

2026 Dirt & Gravel Road Project Update (Bootleg Road)

Chairman Loder advised that the preconstruction meeting is scheduled for September 9th. He also commented on the bid coming in higher than what was budgeted; noting that the Township has applied for an addendum with the BCCD.

MT. PLEASANT FIRE COMPANY REPORT – Chief Beltz

Chief Beltz reported on the number of calls received in July and advised there is a radio refresh meeting on September 15th at 6:30 P.M. at the Muhlenberg Township building, one member from the Board may attend in person. There will be the option to attend virtually. He also advised that the Fire Company is in the process of submitting the LSA Grant applications and on the training session held on July 28th.

BERNVILLE COMMUNITY FIRE COMPANY REPORT – Deputy Chief Kissling

Chief Kissling reported on the number of calls received in July.

PA STATE POLICE REPORT – Lt. Trate

No one from PSP was present; no report was provided.

BUSINESS FROM THE FLOOR

None.

FINANCIAL REPORT AND APPROVAL FOR PAYMENT OF BILLS

Account balances for the end of July, 2026 were as follows:

General Fund	$1,117,636.63
Liquid Fuels Fund	$ 31,021.51
Sewer Fund	$ 76,266.31
Light Fund	$ 3,994.50

OTHER BUSINESS

Invitation from State Representative Weaknecht to attend a meeting regarding the future of Rt. 183

The Board discussed the invitation; the meeting will be held on Tuesday, September 22nd at 6:30 P.M. at the Reading Regional Airport. Chairman Loder and Vice Chairman Duchan advised they would attend.

MOTION TO APPROVE PAYMENT OF BILLS

Chairman Loder made a motion to approve the payment of the bills. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

EXECUTIVE SESSION

The Board announced that once the meeting adjourned, they would meet in an Executive Session to discuss possible litigation matters.

ADJOURNMENT OF THE MEETING

Chairman Loder made a motion to adjourn the meeting at 7:21 P.M. The motion was seconded by Supervisor Etchberger and passed unanimously (3-0).

The next scheduled meeting is to be held on Monday, September 14, 2026, at 6:30 P.M.

Respectfully Submitted,
Christy Flaherty
Secretary, Penn Township