

# PENN TOWNSHIP DRIVEWAY PERMIT APPLICATION

Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Exact Location of driveway or other improvement (including nearest cross street)

\_\_\_\_\_

Type of driveway improvement: \_\_\_\_\_ Cost of Improvement: \_\_\_\_\_

\_\_\_\_\_ Construct new driveway

\_\_\_\_\_ Pave existing driveway

\_\_\_\_\_ Driveway modification with State or Township right-of-way

\_\_\_\_\_ Install ditch, drain, or sanitary sewer on State or Township Street, road, or right-of-way

\_\_\_\_\_ Make an opening into a Township street, road, or right-of-way

Approximate date work will begin: \_\_\_\_\_

Material to be used: \_\_\_\_\_

Width of driveway: \_\_\_\_\_

(Residential 10' min/15' max, non-residential 20' min/30' max)

Distance from centerline of roadway to gutter or ditch: \_\_\_\_\_

Brief description of work: \_\_\_\_\_

## Please Note:

1. The area between the edge of the road and the ultimate right-of-way line shall be graded to allow the continuous, unobstructed flow of storm water and shall be paved.
2. Permit is valid for one (1) year from date of issuance.
3. For new driveways or for modifications, include a plot plan or sketch showing driveway location on the site including clear sight triangle distance, maximum slope of the driveway, driveway radius in feet, and the angle of intersection with the road (in degrees).
4. For new driveway, centerline must be marked with minimum 24" tall stake and marked as driveway center.
5. For new driveways, a \$500.00 escrow payment is required to be submitted with this application and will be held by the Township until the driveway is completed and inspected for compliance with the current Penn Township driveway ordinance.
6. **All driveways must be inspected prior to paving to insure proper storm water drainage.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Township Official

\_\_\_\_\_  
Date